



Please complete the form in block capitals and black or blue ink and return this form to; Friends of Birmingham Museums, c/o Birmingham & Midland Institute, 9 Margaret St, Birmingham B3 3BS.

Your details are held securely by the Friends Office for administrative purposes only. You may wish to read our privacy notice, details of which can be found on the reverse of this form. This outlines how your data is managed.

Title ..... First Name ..... Surname .....
Address .....
Postcode .....
Telephone ..... Mobile .....
Email .....

For Joint Memberships please write the additional adult card holder's name: .....

Membership details

Membership subscription prices are for one year. Single membership is for one named person. Double membership is for two named people plus up to two children under 16. Concessionary rates apply to those who are retired/ over 60/ unwaged. Please tick which membership category you would like to join.

Single £32 [ ] Single Concession £21 [ ] Double £48 [ ] Double Concession £32 [ ] Student £15 [ ]

LIFE MEMBERSHIP - a 'one-off' subscription for life membership of the Friends

Single £500 [ ] Single Concession £350 [ ] Double £750 [ ] Double Concession £550 [ ]

Communications

Please indicate how you would like to receive communications from us

Post [ ] Email [ ] Both [ ]

Would you like to receive email updates from us? Yes [ ] No [ ]

Additionally, if you are willing to be contacted about appeals for donations, you must give your permission:

I can be contacted by FB MAG about donations for Birmingham Museums

Yes [ ] No [ ]

Payment Type

I enclose a cheque for ..... [ ]

I have made an online payment of ..... to Friends of Birmingham Museums & Art Gallery Sort Code 30-00-06 A/c No. 00248432 [ ]

I would like to pay by Direct Debit (please complete the details on the reverse of this form) [ ]

Gift Aid Declaration

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Are you a UK taxpayer? If so, every £1 you give could be worth an extra 25p to us, making your donation £1.25 for every £1 you give at no extra cost to you.

Please tick this box to gift aid your membership [ ]

I want to Gift Aid this donation and any donations I make in the future or have made in the past four years to the Friends of Birmingham Museums.

I am a UK taxpayer and understand that if I pay less income tax and/or capital gains tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signature .....

Date .....

Gift Membership

Gift Membership is for 15 months (3 extra months FREE) and is available all year round. If you are purchasing this Membership as a gift please fill in YOUR details below

Name .....

Daytime phone no. ....

Email .....

Membership pack to be posted direct to new Member [ ]

Membership pack to be posted to Gifter [ ]

Address of Gifter .....



# Friends of Birmingham Museums & Art Gallery

## *Direct Debit*

If you would like to set up a direct debit for your subscription, please fill in the details below.

We use 'GoCardless' for our Direct Debit collections, which is an internet based subscription scheme.

We will set you up as a customer using your email address, and you will then be sent an email inviting you to join the relevant subscription for you. This will be determined by the month in which you join, and the level of subscription that you wish to take up. For example, you may receive an invitation to join our 'September Double Concession' subscription.

This will allow you to set up your direct debit yourself and input your bank account information securely and means that you do not have to send us any of your bank account information.

Name of account holder(s):

  

Email address that you would like the direct debit invitation to be sent to:

Please send me an invitation to set up a Direct Debit for my yearly subscription to the Friends of Birmingham Museums. I understand that this will come via email from 'GoCardless'

Signature(s) of account holder(s): \_\_\_\_\_ Date:.....

## *The Direct Debit Guarantee*



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the Friends of Birmingham Museums will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request the Friends of Birmingham Museums to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by the Friends of Birmingham Museums or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when the Friends of Birmingham Museums asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify the Friends Office.

## *Privacy Policy*

The Friends of Birmingham Museums and Art Gallery ('The Friends') is a registered charity, number 528895. We take your privacy very seriously and we are committed to protecting the personal information which you have shared with us. When you request information from the Friends, join our membership scheme or purchase a Gift membership from us, we obtain information about you. This Policy explains how we look after that information and what we do with it.

The information we hold can include any of the following, but is restricted to what you share with us: Your name, email address; telephone number and postal address. If you sign up to a direct debit we will also collect your bank account details.

We have a legal duty to protect this information which we hold about you. We try to ensure that the information we hold is accurate and up to date. Please let us know of any changes or discrepancies so we can update your information.

Your personal information will be held securely on our computer system. The information you provide will be used for administrative purposes only. It will be kept confidential and will be used to support your relationship with us. It will not be shared with any third party without your consent, unless required by law or if you have requested specific information.

You will be given a full copy of our Privacy Policy in your welcome pack. You can also read this by visiting [www.fbmt.org.uk/privacy-policy/](http://www.fbmt.org.uk/privacy-policy/)